



Certified Recommendation

CR# 11912

City of Raleigh Planning Commission

Case Information: TC-3-19 Fee Schedule

Comprehensive Plan Guidance

<i>Applicable Policy Statements</i>	N/A
<i>Action Items</i>	N/A

Summary of Text Change

<i>Summary</i>	The text change would change any reference to the "Development Fee Schedule" to the "City of Raleigh Fee Schedule."
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Summary of Impacts

<i>Impacts Identified</i>	There is no regulatory impact as a result of this text change. The City is in the process of consolidating all fees into one document. This consolidation will increase transparency and ease of public use. This text change will not alter any regulation.
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Public Meetings

<i>Submitted</i>	<i>Committee</i>		<i>Planning Commission</i>	
5/14/19				

Attachments: Draft Ordinance

Planning Commission Recommendation

The text amendment is **Consistent** with the relevant policies in the Comprehensive Plan and **Approval** of the text amendment is reasonable and in the public interest.

<i>Consistency with the Comprehensive Plan</i>	This request is consistent with the Comprehensive Plan.
<i>Reasonableness and Public Interest</i>	This text change is in the public interest, as it would result in one consolidated fee schedule for the City of Raleigh.
<i>Recommendation</i>	Recommend Approval.
<i>Motion and Vote</i>	Motion: Geary Second: Jeffreys In Favor: Geary, Hicks, Jeffreys, Mann, Novak and Swink

This document is a true and accurate statement of the findings and recommendations of the Planning Commission. Approval of this document incorporates all of the findings of the attached Staff Report.

Planning Director	Date	Planning Commission Chairperson	5/14/19 Date
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Staff Coordinator: Travis Crane Travis.Crane@raleighnc.gov



Zoning Staff Report

TC-3-19 Fee Schedule

<i>Section Reference</i>	8.6, 8.9, 10.2
<i>Basic Information</i>	This text change would change references in the UDO to the City's Fee Schedule.
<i>Planning Commission Recommendation Deadline</i>	August 12, 2019

Comprehensive Plan Guidance

<i>Applicable Policies</i>	N/A
<i>Action Items</i>	N/A

Contact Information

<i>Staff Coordinator</i>	Travis Crane Travis.Crane@raleighnc.gov
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History/Overview

The City maintains several fee guides and schedules that contain submittal fees for processes, permits and inspections. The UDO contains generic references the "Development Fee Schedule" in multiple locations, providing guidance to applicants in acknowledgement that a fee would be required for certain processes. Prior to 2013, the specific development fees were contained within the Zoning Code. With the adoption of the UDO, these fees were removed and placed in the Development Fee Guide. The development fees are indexed each year, in accordance with a national pricing index.

Previously, the City would process a text change to the Zoning Code to account for the fee indexing. Because the fees were contained within the Zoning Code, the amounts were adjusted annually through the text change process. The text change would typically occur in conjunction with the adoption of the annual budget. The City must adopt a budget by July 1 of each year.

This text change would simply change the reference from the Development Fee Schedule to the City of Raleigh Fee Guide.

Purpose and Need

The City maintains several external fee schedules and documents that are maintained by multiple departments. This text change will allow the City to consolidate all fees into one document, known as the City of Raleigh Fee Guide. This consolidation will bring more transparency to the public, will assist in the ease of locating fees and simplify the fee indexing process, which occurs each year with the adoption of the annual budget.

Alternatives Considered

There were no alternatives considered.

Scoping of Impacts

There are no impacts to any regulatory content in the UDO.

Impacts Summary

This text change will have no impact on any regulatory content within the UDO. The reference to the City of Raleigh Fee Guide will increase transparency and ease of use for the citizens of Raleigh.